



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved

COMMON COUNCIL - DISCUSSION

Saturday, January 28, 2012

10:00 AM

Madison Water Utility
119 E. Olin Avenue

COMMON COUNCIL ORGANIZATIONAL & STRATEGIC PLANNING SESSION

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Contact: Lisa Veldran, Administrative Assistant, Common Council Office, (608) 266-4071 or lveldran@cityofmadison.com

LONG TERM GOAL

To provide foundational knowledge, skills, tools, structures and methods that would create successful Council members as well as the Common Council as a whole.

SHORT TERM GOALS

- Clarify what is the 'Job Description' of a Council Member
- What are the 'Best Practices'?
- What are the gaps in our knowledge?
- How do we support the development of Alders?

OVERVIEW OF PROCESS

ISSUES

- Council Operations
 - Strategic/Policy/Legislative Agenda
 - Method for CCOC and other Alder Appointments
 - Legislative Analyst Role
 - Developing a Code of Conduct

- Internal Knowledge Base
 - Decorum
 - Roberts Rules
 - Working with Mayor's Office and Staff

- External Knowledge Base
 - Communication Techniques
 - Conflict Resolution
 - Best Practices
 - *Constituent service tricks and tips
 - *Facilitating neighborhood meetings

- Alder "Job Description" (expectations)

NEXT STEPS