



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved

### COMMON COUNCIL ORGANIZATIONAL COMMITTEE

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Tuesday, January 3, 2012

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 108 (City-County Building)

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**Note: Quorum of the Common Council may be present at this meeting.**

**\*You must register before your item is considered by the CCOC.**

**\*Please hand your registration form to the presiding chair of the meeting.**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Contact: Lisa Veldran, Administrative Assistant, Common Council Office, (608) 266-4071 or [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)

**Notified Absences: Ald. Steve King, Ald. Larry Palm**

#### CALL TO ORDER / ROLL CALL

#### 1. APPROVAL OF MINUTES

Minutes from the December 13, 2011 Common Council Organizational Committee:  
<http://legistar.cityofmadison.com/calendar/#current>

#### 2. PUBLIC COMMENT

Public Comment is permitted for up to three (3) minutes. CCOC members can take no action on a matter raised during the public comment portion of the agenda unless that matter is otherwise on the agenda.

#### 3. DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**REFERRALS FROM COMMON COUNCIL**

4. [24610](#) Creating Section 2.37 of the Madison General Ordinances to authorize the Common Council to adopt rules of conduct for alderpersons.  
**Sponsors:** Lauren Cnare and Shiva Bidar-Sielaff  
RECOMMENDED ACTION: RE-REFER TO 2/7/12 CCOC MEETING
5. [24611](#) Adopting Certain Administrative Procedure Memoranda as Rules of Conduct for Alderpersons.  
**Sponsors:** Lauren Cnare and Shiva Bidar-Sielaff  
**Attachments:** [Reg. form 11.29.2011 Common Council meeting](#)  
[121311 CCOC Registration.pdf](#)  
[2-25 APM Workplace Violence.pdf](#)  
[2-33 APM Rules of Conduct.pdf](#)  
[2-41 APM Nepotism.pdf](#)  
[3-5 APM Harassmnt and Discrimination.pdf](#)  
[3-9 APM Appropriate Use of Computers.pdf](#)  
[WI STATS 17-12.pdf](#)  
RECOMMENDED ACTION: RE-REFER TO 2/7/12 CCOC MEETING

**UPDATE/DISCUSSION ITEM**

6. [24948](#) Update: Common Council Organizational & Strategic Planning Meeting - Ald. Lauren Cnare, Common Council President
7. [24947](#) Policy: Aldermanic Conference/Training Accounts  
**Attachments:** [2012 Budget Amendment re Travel Accounts.pdf](#)  
[Council Policy on Travel.pdf](#)  
[1-5 APM Travel.pdf](#)

8. **FUTURE AGENDA ITEMS**

Recap: January 28, 2012 Council Organizational & Strategic Planning Meeting (February 2012)  
InSite Demonstration - Sarah Edgerton (March 2012)

9. **ADJOURNMENT**