



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

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Tuesday, July 26, 2011

4:30 PM

Water Utility Conference Room A&B  
119 E. Olin Ave.

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### CALL TO ORDER / ROLL CALL

Greg Harrington called the meeting to order at 4:32 p.m. He introduced Doug Voegeli, the Director of Environmental Health at Public Health. He will be serving on the Water Utility Board as an ex-officio member as described in Chapter 13 of the Madison General Ordinances.

Each of the board members received a copy of "Policy Governance and the Role of the Board Member" by John and Miriam Carver in preparation for the review of Board Process policies at the September meeting.

**Present:** 6 -

Dan Melton; Gregory W. Harrington; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli and Bruce Mayer

**Excused:** 2 -

Lauren Cnare and Ald. Tim Buer

### APPROVAL OF MINUTES

A motion was made by Gotkowitz, seconded by Mayer, to Approve the Minutes of the June 28 and July 12 meetings. The motion passed by voice vote.

### PUBLIC COMMENT

Michael Kienitz addressed the board regarding the planned board education session on groundwater contamination liability. He was concerned about a planned development within the Well 14 wellhead protection area.

[22345](#)

Registration Statements

**Attachments:** [Public Comment Registration Statement July 2011.pdf](#)

Ald. Cnare arrived at 4:40 p.m.

**Present:** 7 -

Lauren Cnare; Dan Melton; Gregory W. Harrington; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli and Bruce Mayer

**Excused:** 1 -

Ald. Tim Buer

### DISCLOSURES AND RECUSALS

There were none.

## MONITORING REPORTS

**Ald. Bruer arrived at 4:51 p.m.**

**Present:** 8 -

Lauren Cnare; Dan Melton; Gregory W. Harrington; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli; Bruce Mayer and Ald. Tim Bruer

1. [23345](#) Consideration of monitoring report for Water Utility Board Policy O-2B: Water Quality

**Attachments:** [Monitoring Report O-2B Water Quality 7-2011.pdf](#)

**The board received the attached report.**

**A motion was made by Cnare, seconded by Nelson, to accept the monitoring report for O-2B, including the interpretation and justification. The motion passed by voice vote.**

2. [23346](#) Consideration of monitoring report for Water Utility Board Policy EL-2D: Financial Condition and Activities

**Attachments:** [Monitoring Report EL-2D - Financial Condition and Activities 7-2011.pdf](#)  
[Attachment A - Fund Balance Report as of 5-31-11.pdf](#)  
[Attachment B - Revenue Bond Repayment Schedule as of 12-31-10.pdf](#)  
[Attachment C - Working Capital Loan Repayment Schedule as of 12-31-10.p](#)  
[Attachment D - First Quarter 2011 Actual Expenditures and Income.pdf](#)

**The board received the attached report.**

**A motion was made by Gotkowitz, seconded by Mayer, to accept the monitoring report for EL-2D, including the interpretation and justification. The motion passed by voice vote.**

3. [23347](#) Consideration of monitoring report for Water Utility Board Policy EL-2F: Asset Protection

**Attachments:** [Monitoring Report EL-2F - Asset Protection 7-2011.pdf](#)

**The board received the attached report.**

**A motion was made by Cnare, seconded by Mayer, to accept the monitoring report for EL-2F, and to revisit item 5 in the Water Utility Board Policy EL-2F at a future meeting. The motion passed by voice vote.**

4. [22206](#) Notification of actual or anticipated noncompliance with any Outcomes or Executive Limitations Policies not covered by the above monitoring reports, as required by Water Utility Board Policy EL-2H.2.

**There was no noncompliance to report.**

## CONSENT AGENDA

5. [22952](#) Authorizing the transfer of Property in Leopold Park from the Parks Division to the Water Utility for the site of a future booster pump station.

**Attachments:** [9643 The Property.pdf](#)

**A motion was made by Melton, seconded by Cnare, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

## UNFINISHED BUSINESS

6. [22978](#) Approving Water Utility Board Policy BP-2K: Linking with Ownership.

**Attachments:** [Identifying and Linking with Owners.pdf](#)  
[Connecting with the Ownership.pdf](#)  
[Ends and the Ownership.pdf](#)  
[05d - Some ideas for linking with owners.pdf](#)  
[Draft Ownership Link Policy.pdf](#)  
[BP-2K- Linking with Ownership Adopted 7-26-11.pdf](#)

**A motion was made by Nelson, seconded by Gotkowitz, to Approve with Amendment(s). The motion passed by voice vote.**

7. [23139](#) SUBSTITUTE: Accept the recommendation of the East Side Water Supply Citizens Advisory Panel and staff to use an appropriate treatment technology to mitigate volatile organic compounds on site at Unit Well 15. Initiate detailed design following completion of conceptual design. Continue the Public Participation Process, including discussions of treatment technology selection, with the Well 15 Citizens Advisory Panel through Phase 3 - Facility Design.

**Attachments:** [23139-version1.pdf](#)  
[23127- Presentation of ESWS Technical Memos](#)  
[23134- Presentation of ESWS CAP perspectives and advisories](#)

**After amendment, a motion was made by Nelson, seconded by Cnare, to accept Agenda Items 7, 8, 9, and 10, and refer the Conservation Advisory, including additional commentaries, to Water Utility Staff for a written response and a recommendation including the scheduling of public discussions regarding “grey water” usage and irrigation, and to prioritize the Capital Improvement projects in the following order: Well 15, Well 8, Well 7, and Well 3 Replacement. The motion passed by voice vote.**

8. [23140](#) SUBSTITUTE: Accept the recommendation of the East Side Water Supply Citizens Advisory Panel and staff to use an appropriate treatment technology to remove iron and manganese from Unit Well 8. Allow room for potential future treatment needs due to nearby sources of groundwater contamination. Continue the Public Participation Process with a Well 8 Citizens Advisory Panel through Phase 2 - Facility Site Selection and Phase 3 - Facility Design.

**Attachments:** [23140-version1.pdf](#)  
[23127- Presentation of ESWS technical memos](#)  
[23134- Presentation of ESWS CAP perspectives and advisories](#)

**After amendment, a motion was made by Nelson, seconded by Cnare, to accept Agenda Items 7, 8, 9, and 10, and refer the Conservation Advisory, including additional commentaries, to Water Utility Staff for a written response and a recommendation including the scheduling of public discussions regarding “grey water” usage and irrigation, and to prioritize the Capital Improvement projects in the following order: Well 15, Well 8, Well 7, and Well 3 Replacement. The motion passed by voice vote.**

9. [23141](#) SUBSTITUTE: Accept the recommendation of the East Side Water Supply Citizens Advisory Panel and staff to use an appropriate treatment technology to remove iron and manganese from Unit Well 7. Allow room for potential future treatment needs. Continue the Public Participation Process with a Well 7 Citizens Advisory Panel through Phase 2 - Facility Site Selection and Phase 3 - Facility Design.

**Attachments:** [23141-version1.pdf](#)  
[23127- Presentation of ESWS technical memos](#)  
[23134- Presentation of ESWS CAP perspectives and advisories](#)

**After amendment, a motion was made by Nelson, seconded by Cnare, to accept Agenda Items 7, 8, 9, and 10, and refer the Conservation Advisory, including additional commentaries, to Water Utility Staff for a written response and a recommendation including the scheduling of public discussions regarding “grey water” usage and irrigation, and to prioritize the Capital Improvement projects in the following order: Well 15, Well 8, Well 7, and Well 3 Replacement. The motion passed by voice vote.**

10. [23142](#) SUBSTITUTE: Accept the recommendation of the East Side Water Supply Citizens Advisory Panel and staff to replace Unit Well 3, which was abandoned in 2008 due to water quality issues. Continue the Public Participation Process with a Well 3 Replacement Citizens Advisory Panel through Phase 2 - Facility Site Selection and Phase 3 - Facility Design.

**Attachments:** [23142-version1.pdf](#)  
[23127- Presentation of ESWS technical memos](#)  
[23134- Presentation of ESWS CAP perspectives and advisories](#)

**After amendment, a motion was made by Nelson, seconded by Cnare, to accept Agenda Items 7, 8, 9, and 10, and refer the Conservation Advisory, including additional commentaries, to Water Utility Staff for a written response and a recommendation including the scheduling of public discussions regarding “grey water” usage and irrigation, and to prioritize the Capital Improvement projects in the following order: Well 15, Well 8, Well 7, and Well 3 Replacement. The motion passed by voice vote.**

**NEW BUSINESS**

11. [21481](#) To approve the Madison Sustainability Plan.

**Attachments:** [Sustainability Plan\\_02-22-11.pdf](#)  
[Studies on Pesticides and Health.pdf](#)  
[BID\\_SustainPlan\\_Input.pdf](#)  
[Mikolajewski Sustainability Plan Comments 3-10-11.pdf](#)  
[Sustainability Plan Memo-CDBG\\_03-31-11.pdf](#)  
[Engineering comments](#)  
[BID\\_SustainPlan\\_Input.pdf](#)  
[Registration Statement Sustainable Design CDBG April.pdf](#)  
[GMCoc Sustainability Plan Memo\\_04-11-11.pdf](#)  
[Klafka Comments on Madison Sustainability Plan dated October 281nov10.p](#)  
[Widstrand Comments.pdf](#)  
[Planning Division Memo 042811.pdf](#)  
[ped bike .pdf](#)  
[SustainabilityReport042711.pdf](#)  
[MyMemoonCitySustainPlan.docx](#)  
[Green roofs requirement in Madison Sustainability Plan.htm](#)  
[Madison Sustainability Plan.txt](#)  
[sustainability plan for Union Corners.txt](#)  
[Madison Food Systems.htm](#)  
[Madison Sustainability Plan Comments 5-10-11.doc](#)  
[MadisonSoilVolume.pdf](#)  
[SDE\\_SWAC Meeting\\_110512.pdf](#)  
[Sustainability Plan recommendations APPROVED 5 12 2011 by BOHMDC.p](#)  
[Paul Abramson comments.pdf](#)  
[Comments emailed2.pdf](#)  
[Comments emailed3.pdf](#)  
[Peak Oil.pdf](#)  
[Peak Oil 2.pdf](#)  
[Si Widstrand Comments.pdf](#)  
[Comments emailed.pdf](#)  
[DannaOlsenEmail.pdf](#)  
[BIDSustainPlanInputUpdated.pdf](#)  
[Sustainability pesticide .pdf](#)  
[Sustainability Plan - DMI edits 6-8-11 pdf.pdf](#)  
[Lance Green Comments 5-10-11.pdf](#)

The board received the attached documents. Portions of the plan regarding groundwater/drinking water quality, water conservation, storm water management, and carbon and energy were referred to staff for review and comment for the August 26 meeting.

12. [23348](#) Drafting a new Sustainability Outcomes Policy.

**Attachments:** [Draft Sustainability Outcomes Policy 7-2011.pdf](#)

The board received the attached document. The draft policy was referred to Gotkowitz and Nelson for revision prior to the August 26 meeting.

**Ald. Bruer left the meeting at 6:16 p.m.**

**Present:** 7 -

Lauren Cnare; Dan Melton; Gregory W. Harrington; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli and Bruce Mayer

**Excused:** 1 -

Ald. Tim Bruer

13. [23350](#) Drafting revisions to Water Utility Board Policy O-2B: Water Quality.

**Attachments:** [O-2B - Water Quality Approved 5-24-11.pdf](#)

**A motion was made by Gotkowitz, seconded by Cnare, to amend policy O-2B by adding an additional sentence at the end: "Therefore, the Madison Water Utility will proactively assess the presence of trace metals and organic compounds in the raw water supply and determine long-range policies consistent with minimizing such compounds in supplied water."**

**A motion was made by Nelson, seconded by Cnare, to postpone the question to the next meeting. Harrington was asked to consult with an expert on whether this amendment would be more appropriate as an Outcomes or an Executive Limitations Policy. The motion passed by voice vote.**

14. [23349](#) Discussing Water Utility Board compliance with Madison General Ordinances 13.01, 13.02, and 13.03.

**Attachments:** [Madison General Ordinances 13.01 to 13.03.pdf](#)

The board reviewed the attached ordinances.

## BOARD SELF-EVALUATION

15. [20013](#) Meeting Evaluation and Discussion

**Attachments:** [Board Self-evaluation.pdf](#)

**The meeting evaluation was led by Cnare. A third party governance review is scheduled for the August meeting. Melton is scheduled to lead the board self-evaluation at the September meeting.**

## FUTURE AGENDA ITEMS

16. [14501](#) Introduction of Future Agenda Items

**Attachments:** [Decision Tree.pdf](#)

**Revising Water Utility Board Policy EL-2F: Asset Protection was suggested as a future agenda item.**

## ADJOURNMENT

**A motion was made by Melton, seconded by Nelson, to Adjourn at 6:47 p.m. The motion passed by voice vote.**