



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, October 25, 2011

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Dan Melton called the meeting to order at 4:33 pm.

Present: 4 -
Lauren Cnare; Dan Melton; Madeline B. Gotkowitz and Bruce Mayer

Excused: 3 -
Larry Nelson; Doug Voegeli and Ald. Tim Bruer

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Gotkowitz, to Approve the Minutes of the September 27 meeting. The motion passed by voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

MONITORING REPORTS

Larry Nelson arrived at 4:35 p.m.

Present: 5 -
Lauren Cnare; Dan Melton; Madeline B. Gotkowitz; Larry Nelson and Bruce Mayer

Excused: 2 -
Doug Voegeli and Ald. Tim Bruer

1. [24299](#) Consideration of monitoring report for Water Utility Board Policy O-2B: Water Quality.

Attachments: [O-2B Water Quality Monitoring Report 10-25-2011.pdf](#)

The board received the attached report. A motion was made by Mayer, seconded by Cnare, to accept the General Manager's interpretation. The motion passed by voice vote. A motion was made by Cnare, seconded by Mayer, to accept the report as submitted. The motion passed by voice vote.

A motion was made by Cnare, seconded by Gotkowitz, to take Public Comment. The motion passed by voice vote.

PUBLIC COMMENT

There was one registrant. Michael Kienitz addressed the board regarding Agenda Item 9, the agreement with the Lenhart Company, Inc. for the installation of three monitoring wells at University Crossing.

A motion was made by Cnare, seconded by Gotkowitz, to take Agenda Item 9 out of order. The motion passed by voice vote.

NEW BUSINESS

9. [24259](#) Resolution authorizing the Mayor and the City Clerk to enter into an agreement with the Lenhart Company, Inc. for the installation of three monitoring wells at University Crossing (19th AD).

Attachments: [Groundwater Monitoring Well Agreement.pdf](#)
[Registration Statement 10-25-11 Water Utility Board.pdf](#)

Water Supply Manager Joe DeMorett addressed the board regarding this agreement. A motion was made by Cnare, seconded by Nelson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.

MONITORING REPORTS (continued)

2. [24300](#) Consideration of monitoring report for Water Utility Board Policy EL-2D: Financial Condition and Activities.

Attachments: [EL-2D Financial Condition and Activities Monitoring Report 10-25-2011.pdf](#)
[A- Actual Operating Expenditures and Income - 2nd Quarter 2011.pdf](#)
[B- Capital Expenditures compared to Budget- 2nd Quarter 2011.pdf](#)
[C- Fund Balance Report 6-30-11.pdf](#)

The board received the attached report. A motion was made by Gotkowitz, seconded by Mayer, to accept the General Manager's interpretation. The motion passed by voice vote. A motion was made by Mayer, seconded by Gotkowitz, to accept the report as submitted. The motion passed by voice vote.

3. [22206](#) Notification of actual or anticipated noncompliance with any Outcomes or Executive Limitations Policies not covered by the above monitoring reports, as required by Water Utility Board Policy EL-2H.2.

There was no noncompliance to report.

INFORMATIONAL ITEMS

4. [24301](#) Items of general interest, update on any rate case in progress, and other significant incidental information required by Water Utility Board Policy EL-2H, Communication and Support to the Board.

General Manager Tom Heikkinen provided an update on the situation with Madison Kipp Corporation. MWU is taking an active role in the Wisconsin DNR's development of the scope of work, and is requesting additional scope in that document to protect interests at Well 8.

Heikkinen also provided an update on Project H2O, MWU's Smart Metering Project.

CONSENT AGENDA

5. [23638](#) Third party evaluation of the Water Utility Board's performance and governance process.
- A motion was made by Cnare, seconded by Gotkowitz, to refer to the November 22 meeting. The motion passed by voice vote on the consent agenda.**
6. [24026](#) Authorizing the Mayor and the City Clerk to execute an emergency water system interconnection agreement with the City of Monona for the purpose of mutual aid and assistance in case of an emergency (Citywide).
- A motion was made by Cnare, seconded by Gotkowitz, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote on the consent agenda.**
7. [24027](#) Authorizing the Mayor and the City Clerk to execute an amendment to the existing MOU with the Board of Regents of the University of Wisconsin for the purpose of continuing to promote drinking water research that will help to improve the water quality within the Madison water system, protect the public health, and improve system operations. The amendment shall be for the purpose of a no cost extension of the MOU to December 31, 2011 (Citywide).
- A motion was made by Cnare, seconded by Gotkowitz, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote on the consent agenda.**
8. [24219](#) Authorizing the execution of an easement for water facility purposes in and between the properties at 807 Eagle Heights and 2402 Lake Mendota Drive (5th AD).
- Attachments:** [Exhibit A.pdf](#)
- A motion was made by Cnare, seconded by Gotkowitz, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote on the consent agenda.**

UNFINISHED BUSINESS

10. [23350](#) Revising Water Utility Board Policy O-2B: Water Quality.

Attachments: [O-2B - Water Quality Approved 5-24-11.pdf](#)
[Draft revisions to Water Quality O-2B 8-2011.pdf](#)
[MWU Water Quality Watch List 2011.pdf](#)
[Approved Revisions to Policy O-2B - Water Quality 10-25-11.pdf](#)

A motion was made by Nelson, seconded by Gotkowitz, to Approve the revisions to Water Utility Board Policy O-2B as amended. The motion passed by voice vote.

11. [23637](#) Revising Water Utility Board Policy EL-2F: Asset Protection.

Attachments: [Draft Revision EL-2F Asset Protection 9-2011.pdf](#)
[Approved Revision EL-2F Asset Protection 10-25-2011.pdf](#)

A motion was made by Cnare, seconded by Gotkowitz, to Approve Policy EL-2F as amended. The motion passed by voice vote.

ELECTION OF OFFICERS

A motion was made by Mayer, seconded by Cnare, to nominate Madeline Gotkowitz for president. Madeline Gotkowitz was elected President by voice vote.

A motion was made by Cnare, seconded by Gotkowitz, to nominate Dan Melton Vice President and Bruce Mayer Secretary. The officers were elected by voice vote.

BOARD SELF-EVALUATION

12. [20013](#) Meeting Evaluation and Discussion.

Attachments: [Board Self-evaluation.pdf](#)

The meeting evaluation was led by Gotkowitz.

FUTURE AGENDA ITEMS

13. [14501](#) Introduction of Future Agenda Items

Attachments: [Decision Tree.pdf](#)

It was suggested that the board receive a report from Madison Water Utility staff on the rationale for the different rate structure for single family or duplex customers and multi-unit customers.

ADJOURNMENT

A motion was made by Cnare, seconded by Mayer, to Adjourn at 6:11 p.m. The motion passed by voice vote.