



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved

BOARD OF PARK COMMISSIONERS

Wednesday, February 10, 2010

6:30 PM

1625 Northport Dr. # (Warner Park Community
Recreation Center)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

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Please contact the Parks Division at 608-266-4711, TDD #866-704-2315.

I. CALL TO ORDER / ROLL CALL

II. APPOINTMENTS TO COMMITTEES

- A. Long Range Planning
 - 1. Names Subcommittee
 - 2. Appoint Grant Frautschi
- B. Facilities, Programs and Fees
- C. Habitat Stewardship/Tree Board
- D. Golf
- E. Warner Park Community Recreation Center
- F. Olbrich Botanical Society
- G. Two Appointments to the Madison Parks Foundation

III. EMPLOYEE OF THE MONTH

February - Dan Pottinger

IV. APPROVAL OF MINUTES

V. PUBLIC COMMENT

(3 minute speaking limit for items not on the agenda)

VI. REPORTS

A. [17361](#) Minutes of the September 8, 2009 Meeting of the Habitat Stewardship Committee
RECOMMEND ACCEPTANCE

B. [17362](#) Minutes of the December 1, 2009 meeting of the Long Range Planning Subvomittee
RECOMMEND ACCEPTANCE

C. [17363](#) Minutes of trhe December 15, 2009 meeting of the Olbrich Botanical Society
RECOMMEND ACCEPTANCE

D. **Minutes of the November 19, 2009 meeting of the Warner Park Community Recreation Center Advisory Subcommittee**
RECOMMEND ACCEPTANCE

E. President of the Park Commission

F. [17364](#) written Report of Supervisor's Activities

1. Written Report of Supervisor's Activities
RECOMMEND ACCEPTANCE
2. Informational Items
 - a. Madison Parks Newsletter – to be distributed at meeting
 - b. Reminder - Volunteer Recognition Event on March 1
 - c. 2010 Policies and Procedures of the City of Madison Park Commission

[17365](#) 2010 Policies and Procedures of the City of Madison Board of Park Commissioners

VII. COMMUNICATIONS (Correspondence, Resolutions, Ordinances)

A. [17085](#) Authorizing the Mayor and City Clerk to execute a lease with Community Action Coalition of South Central Wisconsin, Inc. for a portion of the public greenway located at 702 McCormick Avenue for use as community gardens.
GENERAL DISCUSSION and RECOMMEND APPROVAL

B. [17285](#) Amending the Park Division's 2010 Capital Budget and authorizing the Mayor and the City Clerk to sign a Grant Agreement with the United States Department of the Interior Fish and Wildlife Service for habitat development at Olin-Turville Conservation Park.
GENERAL DISCUSSION and RECOMMEND APPROVAL

C. [17366](#) Mallards requests

1. Proposed improvements to the stadium and grounds

- a. Elevate the seating area and adding 225 original wooden Wrigley Field seats in Sections O-R, located down the LF line that are currently being restored in three new rows right behind a new brick stamped concrete field-perimeter fence (attached rendering).
- b. A new open air concessions area located near the main entrance to the stadium by the playground (attached rendering).
- c. Relandscaping work in existing Family Area.
- d. Installation of state of the art sound system to improve the fan experience and minimize impact on the neighborhood.

GENERAL DISCUSSION and RECOMMEND APPROVAL

2. Host four fireworks shows on June 5 & 19, July 24 and 31, 2010 and one laser light show on June 12, 2010.

Parks staff propose the following items for consideration by the Park Commission and requires the Sponsor to comply with all recommendations established by the Park Commission:

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- a. Aldermanic notification to Districts 12 & 18, including alder support of the fireworks and laser displays.
- b. A written Parking Plan must be in place and submitted to the Parks Division prior to the first fireworks event on June 5.
- c. Sponsor will contact and receive the necessary permits and approvals from the Madison Fire Department relative to the fireworks events.
- d. All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the Park office at least one week prior to the first fireworks event.
- e. Sponsor will review all fireworks site plans with the East Parks Field Supervisor and agrees to comply with any and all site recommendations made by him.
- f. Sponsor will clean up all debris caused by the fireworks events. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the first fireworks event and acknowledges that this organization will be responsible for any and all actual clean-up costs that may result from these events
- g. Sponsor is aware there may be Parks scheduled special events on some of these dates and agrees that any discussions with these event sponsors will include Parks staff.

3. The Mallards plan to host various promotional events in 2010. A list of concepts is attached

Parks staff has reviewed the various promotional events and has no issue with them.

GENERAL DISCUSSION and RECOMMEND APPROVAL

4. Host the annual Alumni Game on either August 13, 14, 27 or 28.

Parks staff propose the following items for consideration by the Park Commission and requires the Sponsor to comply with all recommendations established by the Park Commission:

- a. Aldermanic notification to Districts 12 & 18.
- b. Sponsor will submit Special Event Application materials, including site plans and set-up timeline 30 days prior to the event. The site plan will be subject to review and approval by the Parks Operations Manager and East Parks Maintenance Supervisor. Event fees will be in accordance with the Parks Division Special Event Fee Schedule.
- c. Sponsor will reconcile any outstanding permits, insurance, deposits and fees at least one week prior to the event.
- d. Sponsor will contract a minimum of two off-duty police officers to staff the event and confer with the North District Police Captain to determine if there are additional security measures that should be employed during the event and agree to uphold all recommendations.
- e. The sole vendor of food and beer at the event will be the Madison Mallards. No other products or merchandise will be marketed or sold at this event without prior authorization from the Parks Division.
- f. Sponsor understands that they will be responsible to cover all actual costs to repair/restore the ball diamond as a result of field damages that are a direct result of the event.
- g. Sponsor will submit written verification that its certificate of insurance includes listing the City of Madison as Additional Insured for this event.
- h. Sponsor is aware there may be Parks scheduled special events on some of these dates and agrees that any discussions with these event sponsors will include Parks staff

VIII. NEW BUSINESS

- A.** [17367](#) Overview of Wis DOT Verona Road Project
1. Presentation

GENERAL DISCUSSION and RECOMMENDATION

- B.** [17368](#) 2009 Parks Division Pesticide Report
- INFORMATIONAL ~ GENERAL DISCUSSION ~ POSSIBLE RECOMMENDATION

IX. ADJOURNMENT