CALL TO ORDER / ROLL CALL

Present:  7 -
   Ken W. Pritchard; Shiva Bidar-Sielaff; Monya A. Choudhury; Charlie R.
   Sanders; Steven C. Bartlett; Justin O. Markofski and Russ Whitesel
Absent:  1 -
   Daniel A. O'Callaghan
Excused: 3 -
   Tim Bruer; Marsha A. Rummel and Arthur V. Robinson

STAFF:  Clingan, Garrison, Kenny, Miller, Rhodes, Rood, Wallinger

CALL TO ORDER:  Sanders called the meeting to order at 5:03 pm.

APPROVAL OF MINUTES

Bartlett moved to approve the minutes from January 7, 2010. Bidar-Sielaff
seconded.  Unanimous approval

PUBLIC COMMENT

There was no public comment.

CHAIR REPORT

Sanders introduced Ken Pritchard to the Committee. Pritchard said he has
25 years' experience as a journalist and has covered many meetings over
those years. Now that he is a part-time employee, he wanted to lend his
experience to the CDBG Committee. He is interested in working with the
homeless population and the hard-to-place.

REQUEST FOR FUNDS OR MAJOR CHANGES IN CURRENTLY FUNDED PROJECTS

Dane County Parent Council

1. 17298  Authorize a grant in amount of $2,400 in Emergency Shelter Grant (ESG) funds to
    Dane County Parent council to pay operation costs at Hope House and authorize the
    Mayor to sign such agreement.
Whitesel moved approval of staff recommendations to approve the request for $2,400 in ESG funds to pay for a monthly rental stipend in the form of a grant. Bidar-Sielaff seconded. Unanimous approval.

Stimulus Money: Neighborhood Stabilization Program (NSP) and CDBG-R

2. 17304 Program Framework Waiver for NSP and CDBG-R Funds

Sanders introduced the resolution waiving the 2009-2010 Community and Neighborhood Development Program Funding Framework limitation on using more than $60,000 in a site receiving CDBG Office assistance when State of Wisconsin Neighborhood Stimulus (WNSP) and/or Federal CDBG-R Stimulus funds are used.

Discussion highlights:

- Rood said there would be no limits with both pots of the money with this waiver.
- Rood said that the NSP money was already designated to agencies.
- The resolution to be approved is 17360. 17304 is the old resolution regarding this topic.
- This resolution allows a waiver for 2010 NSP and CDBG-R funds only. It’s not a permanent change to the Framework for other funding sources.

Bartlett moved approval of staff recommendations to waive the CDBG Office funds limitation for costs related specifically to the CDBG-R or NSP funds, when those funds are used in conjunction with HOME, CDBG, ESG, HOMEBUY, or other CDBG Office administered funds in an affordable housing project. Bidar-Sielaff seconded. Unanimous approval.

DISCUSSION ITEMS

3. 16939 2011-2012 FRAMEWORK

Clingan presented an example of the changes that were being made.

Rood noted that a complete draft will be done in March and that in April a final public hearing will be held. She said the Committee could make final recommendations after the public hearing or wait until May to make the final recommendations.

Discussion highlights:

- Bidar-Sielaff said she would prefer to wait until May to approve.
- Rood said that she will plan a public hearing in April, with a final decision in May.
- Rood noted that the special meeting scheduled for February 18 was
canceled.

- Bartlett noted that in the first full paragraph he would prefer the language to say “we will consider.”
- Clingan said that staff, Third Sector, and others with vested interests are working on the Framework.
- Bidar-Sielaff wondered if the United Way was involved, and Clingan said he met with Nan Cnare regarding Housing First.
- Bidar-Sielaff felt that it would be important for everyone to get a summary of United Way’s funding process so that we would be able to see what they are funding.

4. **17235** Application Subcommittee

Clingan said he needed volunteers for this subcommittee, which has been working on the funding application on the OCS side. He said he wants to sync the process up with the CDBG side.

Clingan noted that CDBG passed a resolution limiting the number of members on the subcommittee.

Clingan said the purpose of the subcommittee would be to try to blend things together between the two units where possible.

5. **17246** Formation of a Conference Committee

Clingan said he would like to figure out ways in which to navigate areas of disconnect between the two offices before the application process begins. Clingan would like a temporary subcommittee of five people, two from OCS, two from CDBG and one from BOE. Clingan noted that this subcommittee would make recommendations involving overlapping purviews, as in neighborhoods and adult workforce, etc. Clingan said that the committee would read only certain applications.

Bidar-Sielaff said that she and Rummel would prefer no alders on the committee from OCS and CDBG.

Choudhury said this is a real opportunity to prevent a broken heart before it occurs.

Bartlett and Whitesel volunteered for the conference committee.

Bartlett asked about the screening process. Clingan said that staff would decide and sort which applications would go to the subcommittee.

Choudhury noted that volunteers from CDBG Committee would be on both the CDBG Committee and the Conference subcommittee and take part in both funding processes.

Bidar-Sielaff moved that Choudhury and Sanders be appointed to the application subcommittee. Markofski seconded. Unanimous approval.
Bidar-Sielaff made a motion for the formation of a conference subcommittee of four members, with two members from CDBG and two from OCS and no BOE member and no alders; she also moved that Whitesel and Bartlett be appointed from CDBG to the subcommittee. Choudhury seconded. Unanimous approval.

6.  **17236**

CDBG February 2010 Staff Report

Garrison reviewed the financials spreadsheet and noted that not too much had changed from last month other than to add updates.

Choudhury said she liked the narrative at the bottom.

Clingan discussed the stimulus money available from the State and noted that Barb Constans was working on this award.

Clingan said that the NSP-3 will come out sometime this year and the City should receive something from this.

Clingan said the Larry Studesville was apart of a team that submitted a grant application regarding EECBG funds; This included Racine and City of Milwaukee and WECC. The city is requesting $15 million.

Bartlett wondered how much of an encumbrance stimulus money has been on staff. Clingan said that 2009 was very hard from a staff perspective; however, we met the deadlines.

Bartlett asked if moving the summer process to the fall would be a one-time thing.

Clingan said that we got to the Framework a little later than usual this year; and after talking to the Comptroller about the actual deadline, we found out that the process could be pushed back a couple of months to allow for Framework discussion and work.

Clingan noted that recently two new staff members were hired, both of whom have good talents and skills.

Linette Rhodes introduced herself as the ADDI specialist and said she would also be assisting Sue Wallinger in homeless issues. Rhodes worked at Anchor Bank as an Affordable Housing Specialist.

Mike Miller introduced himself as the neighborhoods specialist and said he would work on small business contracts also.
Report from committees with CDBG Committee representation and designation of Commission representatives.

Choudhury noted that there will be a Badger School article in next month’s packet dealing with urban agriculture. She said that Gardens would also receive a presentation from Sustain Dane on making school districts sustainable; one component is to incorporate gardens in schools.

Bartlett acknowledged Bidar-Sielaff as the Martin Luther King Humanitarian Award winner.

ADJOURNMENT

Pritchard moved adjournment/Whitesel seconded. Unanimous approval.

Respectfully Submitted,
Anne Kenny