



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved WATER UTILITY BOARD

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Tuesday, August 25, 2009

4:30 PM

119 E. Olin Ave., Rooms A & B

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*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*For assistance, TEXTNET 866-704-2315 or call the Water Utility at 608-266-4651.*

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

*Minutes of the July 28 meeting:*

<http://legistar.cityofmadison.com/calendar/#current>

### PUBLIC COMMENT

### ADMINISTRATION REPORTS

1. [14827](#) Steering Committee Report  
**Attachments:** [Steering Team Update August 2009.pdf](#)  
[Employee Engagement Survey Comparison 2009.pdf](#)

*See attached for the quarterly report from the Water Utility Steering Committee, an employee-led committee dedicated to organizational improvement.*

2.     [14080](#)     General Manager's Report  
*A verbal report from the General Manager on Water Utility progress in the strategic focus areas of Master Planning and Infrastructure, Community Group Involvement and Communications, Water Conservation and Sustainability, Water Quality and Public Health, and Culture Change and Internal Communications.*
  
3.     [14085](#)     Water Quality Monitoring Report  
**Attachments:**   [Water Quality Report August 2009.pdf](#)  
*See attached for the Monthly Sampling Report and monthly report of calls logged to the Water Quality Correspondence Database. This month's report also includes the Year-to-date Volatile Organic Compounds Report.*
  
4.     [14086](#)     Water Supply Report  
**Attachments:**   [Water Supply Report August 2009.pdf](#)  
*See attached for a summary of the status of seasonal wells and updates on SCADA system conversions, Chlorine protection unit installations, and Operating Modifications. It also includes the report of Unit Well Pumpage by Month and the 30+/- Day Pumpage Report.*
  
5.     [14087](#)     Operations Report  
**Attachments:**   [Operations Report August 2009.pdf](#)  
*See attached for the numerical summary of Water Utility Operations by month including administration, pumpage, inspections, customer services, hydrants, valves, mains, services, and meters.*
  
6.     [14088](#)     Staffing Report  
**Attachments:**   [Staffing Report August 2009.pdf](#)  
*See attached for the monthly summary of Water Utility staff vacancies, permanent positions, and hourly/seasonal positions.*
  
7.     [14089](#)     Customer Service Report  
*A verbal report on customer service activities including visits to large customers by Jon Standridge, Tom Heikkinen, and Ken Key.*
  
8.     [14090](#)     Public Information Report  
**Attachments:**   [Public Information Officer Report August 2009.pdf](#)  
*See attached for a monthly report from the Public Information Officer including updates on conservation and outreach/media relations efforts.*

9. [14122](#) Engineering Report  
**Attachments:** [Engineering Report August 2009.pdf](#)
- See attached for the monthly update from the Principal Engineer on Engineering Systems and Mapping, Water Main Design Projects, Water Main Construction Projects, Miscellaneous Projects, 2010 Operating Budget, Unidirectional Flushing Operations and Sampling, Zone 6 to Zone 3 Conversion, Well 29 Iron and Manganese Filter, Zone 4 Water Supply Augmentation, Arbor Hills Fire Flow Supply, Zones 7 and 8 Supply Augmentation, Well 8 Iron and Manganese Mitigation, Graduate Research Project, and Training and Conferences.*

## FINANCIAL REPORTS

10. [14092](#) Financial Report: Toilet Rebate Program  
**Attachments:** [Toilet Rebate Program Financial Report August 2009.pdf](#)
- See attached.*
11. [14123](#) Fund Balance Report  
**Attachments:** [Fund Balance Report August 2009.pdf](#)
- See attached.*
12. [14846](#) Comparative Income Statement
- The quarterly comparative income statement will be distributed at the meeting.*
13. [15698](#) 2008 Audit  
**Attachments:** [Madison Water Utility Financial Statements 2008.pdf](#)  
[Madison Water Utility Mang Letter.pdf](#)
- See attached.*
14. [15697](#) Other Financial Updates
- Updates on the rate case and status of the Capital and Operating Budgets.*

## UNFINISHED BUSINESS

15. [15129](#) Resolution Establishing Water Treatment Policies for Iron and Manganese  
**Attachments:** [Resolution Establishing Water Treatment Policies for Iron and Manganese.pdf](#)
- See attached.*

**NEW BUSINESS**

16. [15709](#) Report on Sodium in Drinking Water  
**Attachments:** [Report from Public Health on Sodium in Drinking Water.pdf](#)  
*See attached.*
17. [15437](#) Accepting a 20-foot wide Public Water Main Easement within the Cannonball Path from the City of Fitchburg.  
**Attachments:** [9193 Fitchburg water main esmt Exhibit A.pdf](#)  
[9193 Fitchburg water main esmt Exhibit B.pdf](#)  
*See resolution and attachments.*
18. [15547](#) Authorizing the execution of a Declaration of Public Water Main Easement pertaining to the City-owned Cannonball Run Bike Path Corridor.  
**Attachments:** [9233 Exhibit A.pdf](#)  
[9233 Exhibit B.pdf](#)  
*See resolution and attachments.*
19. [14501](#) Introduction of Future Agenda Items  
*The following future agenda items were suggested at previous meetings:*
- Forecasting Future Rates to Support Capital Programs
  - Collaboration with Dane County Water Utilities
  - Policy Regarding Unrestricted Operating Reserve
  - Discussion of Relationship with Municipalities that are Wholesale Customers
  - Strategic Planning
  - Report on Well 8 Disinfection Pilot Study

**ADJOURNMENT**