



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved

### COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, July 16, 2009

5:00 PM

1625 Northport Drive,  
(Warner Park Comm & Rec. Center)

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*Please call the Community Development Office at (608) 267-0740 or TextNet (866) 704-2318.*

#### CALL TO ORDER / ROLL CALL

#### APPROVAL OF MINUTES

*[May 28, 2009 and June 4, 2009]: <http://legistar.cityofmadison.com/calendar/#current>*

#### PUBLIC COMMENT

*The Commission requests that verbal presentations be limited to 3 minutes but welcomes additional written comments sent to the CDBG Office or [cdbg@cityofmadison.com](mailto:cdbg@cityofmadison.com).*

#### CHAIR REPORT

#### REQUEST FOR FUNDS OR MAJOR CHANGES IN CURRENTLY FUNDED PROJECTS

1. **Authorize the Mayor and City Clerk to enter into a grant agreement with the state and sign agreements with partner Homeless Services Consortium agencies with these funds to implement projects. (2009/07-A SM)**

[15151](#) Authorizing the City to accept Emergency Shelter Grant (ESG), Transitional Housing Program (THP), Homeless Prevention Program (HPP), and Interest Bearing Real Estate Trust Account (IBRETA) fund allocation from the State of Wisconsin, and authorize the Mayor and the City Clerk to enter into a grant agreement with the state and sign agreements with partner Homeless Services Consortium agencies with these funds to implement projects.

2. **Porchlight, Inc. Partnership for Transitional Opportunities (PTO) Utilities (2009/07-B SM)**

[15175](#) Porchlight, Inc., Partnership for Transitional Opportunities (PTO) Utilities, is requesting \$13,000 in Emergency Shelter Grant funds to pay a portion the utilities for the building at 306 N. Brooks St. A portion of this building (18 Single Room Only (SRO) units) is used as transitional housing as part of the PTO Programs. Request to receive funds in the form of a grant.

3. **Porchlight, Inc., Partnership for Transitional Opportunities (PTO), Maintenance Training Program (2009/07-C SM)**

[15176](#) Porchlight is requesting \$4,000 in Emergency Shelter Grant funds to implement a training program that would accomplish dual goals. Partnership in Transitional Opportunities (PTO) Program participants will be involved in learning janitorial, painting and light maintenance skills, while preparing vacant Single Room Only (SRO) units for new tenants. Request to receive funds in the form of a grant.

The request is for approximately 18 months. It is estimated that the program will turn-over 5 vacant SRO units before 12/31/2009 and turn-over 10 vacant SRO units in the 2010 calendar year.

4. **Porchlight, Inc., Drop-in Shelter Surveillance System (2009/07-D SM)**

[15197](#) Porchlight is requesting \$9,000 in Emergency Shelter Grant funds to install a video surveillance system at the men's shelter, at 116 W. Washington Avenue. The purpose is to monitor guest behavior and staff response to guest. The request for surveillance equipment is for the Grace Church site only. All shelter guest start at the Grace Church site for intake and meals. Porchlight uses two additional overflow shelter sites for sleeping only; there is an existing surveillance system at the winter overflow site at First United Methodist Church and the physical space at the year-round overflow site at St. John's Lutheran Church makes monitoring of guests safety possible without a camera system. Request to receive funds in the form of a grant.

**STIMULUS UPDATE**

5. **Approve the use of Homeless Prevention and Rapid Re-Housing Program funds by Community Action Coalition for South Central Wisconsin, Inc. and authorize the Mayor and City Clerk to enter into an agreement with CACSCW. (200/07-E SM)**

[15380](#) Approve use of \$796,664 in Homeless Prevention and Rapid Re-Housing Program (HPRP) funds by Community Action Coalition for South Central Wisconsin, Inc.

(CACSCW) based on the results of a CDBG Office Request for Proposals and approved by the CDBG Committee; and authorize the Mayor and the City Clerk to sign a contract for services with CACSCW.

**6. CDBG - R Request for Proposals (RFP) (2009/F SM)**

[15287](#)

On July 2nd, CDBG will receive proposals from agencies seeking to fund programs using CDBG-R funds. These proposals will be sent to the CDBG Commission for information purposes, and will be reviewed and ranked by CDBG staff no later than July 6th. Prior to the CDBG Committee meeting the CDBG Committee will receive an e-mail containing the staff's proposal rankings and recommendations for which agencies should receive CDBG-R funds. At the CDBG Committee meeting on July 9th, the Committee will review the proposals and the staff's funding recommendations and will take action on a funding package to be recommended to the Board of Estimates and Common Council for approval.

**7. CDBG - R Resolution (2009/07-G SM)**

[15276](#)

Approving specific projects to be funded using the City of Madison's Community Development Block Grant-Recovery (CDBG-R) program funds based on an RFP process previously approved and also authorizing the Mayor and City Clerk to sign agreements with various agencies to implement projects. Projects proposed by area agencies will be reviewed and approved by the CDBG Committee and recommended to the Board of Estimates. Projects will be implemented in four categories targeting low and moderate income individuals: housing rehabilitation and preservation; economic development services; foreclosure prevention, counseling, and referral services; and job development and placement services.

**CONTINUING DISCUSSION ITEMS**

[14952](#)

Property Tax Exemption

**STAFF REPORT**

*Update on National, State, and Local related topics.*

**OTHER REPORTS**

*Report from committees with CDBG Commission representation and designation of Commission representatives.*

- 1. Gardens Committee (Choudhury) (ATTACHED: May 26, 2009 draft minutes)*
- 2. Martin Luther King Humanitarian Award Committee (Robinson)*
- 3. Committee on Office of Neighborhood Support (Sanders)*
- 4. Community Development Authority (Bruer)*
- 5. Other Commission representation or relationships*

**ADJOURNMENT**

*Submitted on behalf of Charlie Sanders, Chair*

*Next Meeting:*  
*Aug 6, 2009*  
*TBD*

*Additional information may be obtained from, or written comments may be submitted to  
CD Office, Madison Municipal Building, Room 280, 215 Martin Luther King Jr. Blvd.,  
P.O.Box 2985, Madison, WI 53701-2985; email: [cdbg@cityofmadison.com](mailto:cdbg@cityofmadison.com); website:  
[www.cityofmadison.com/cdbg](http://www.cityofmadison.com/cdbg)*