



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Cancelled PERSONNEL BOARD

Wednesday, April 1, 2009

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*Please contact Ann Engler in Human Resources at 608-266-4615; TTY/Texnet 866-704-2340.*

### CALL TO ORDER / ROLL CALL

*A quorum of Common Council members may be present at this meeting.*

### APPROVAL OF MINUTES

*Minutes of the March 4, 2009 meeting:  
<http://legistar.cityofmadison.com/calendar/#current>*

### PUBLIC COMMENT

*Limited to 3 minutes each person.*

### NEW BUSINESS

1. [14162](#) Amending Sections 3.54(1)(f) and 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Crossing Guard Supervisor in Compensation Group 17, Range 13, and recreating said classification in Compensation Group 18, Range 01, thereof.

**Sponsors:** David J. Cieslewicz

**Legislative History**

- 3/24/09 Attorney's Office/Approval Referred for Introduction  
Group  
Personnel Board, Board of Estimates
2. [14143](#) Recreation of the Crossing Guard Supervisor classification in Compensation Group 18-01 and adjustment of the FTE associated to each position.  
**Sponsors:** David J. Cieslewicz  
**Attachments:** [Crossing Guard Sup Memo.pdf](#)  
[Crossing Guard Sup Class Desc.pdf](#)  
**Legislative History**
- 3/23/09 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board
3. [14157](#) Amending Section 3.54(2)(a) of the Madison General Ordinances by creating the hourly classification of Engineer and deleting the hourly classification of Civil Engineer within Compensation Group 17.  
**Sponsors:** David J. Cieslewicz  
**Legislative History**
- 3/24/09 Attorney's Office/Approval Referred for Introduction  
Group  
Personnel Board, Board of Estimates
4. [14151](#) Creation of the the hourly classification of Engineer and deletion of the hourly classification of Civil Engineer within compensation group 17.  
**Sponsors:** David J. Cieslewicz  
**Attachments:** [Engineer \(Hrly\) Memo.pdf](#)  
[Engineer \(Hrly\) Class Desc.pdf](#)  
**Legislative History**
- 3/23/09 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board
5. [14160](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Labor Relations Analyst 1 in Compensation Group 18, Range 06.  
**Sponsors:** David J. Cieslewicz  
**Legislative History**
- 3/24/09 Attorney's Office/Approval Referred for Introduction  
Group  
Personnel Board, Board of Estimates
6. [14161](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the Personnel Analyst series and recreating said classifications as the Human Resources Analyst series.  
**Sponsors:** David J. Cieslewicz  
**Legislative History**

3/24/09 Attorney's Office/Approval Referred for Introduction  
Group  
Personnel Board, Board of Estimates

7. [14153](#) Recreating the Personnel Analyst series as the Human Resources Analyst series and reallocation of the incumbents to this new series.

**Sponsors:** David J. Cieslewicz

**Attachments:** [HR Analyst Memo.pdf](#)

[HR Analyst Class Desc.pdf](#)

[HR Analyst Position Desc.pdf](#)

**Legislative History**

3/23/09 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

8. [14154](#) Creation of a new position of Human Resources Analyst 2 within Human Resources.

**Sponsors:** David J. Cieslewicz

**Attachments:** [HR Analyst Memo.pdf](#)

[HR Analyst Position Desc.pdf](#)

[HR Analyst Class Desc.pdf](#)

**Legislative History**

3/23/09 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

9. [14166](#) Creation of an additional position of Community Development Project Manager within the Department of Planning & Community & Economic Development.

**Sponsors:** David J. Cieslewicz

**Attachments:** [CDA Redevelopment Mgr Memo.pdf](#)

[CommDevProjMgr.pdf](#)

**Legislative History**

3/24/09 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

10. [14136](#) Deletion of the classification of Traffic Count Worker and creating a new position of Traffic Signal Maintenance Worker within Traffic Engineering.

**Sponsors:** David J. Cieslewicz

**Attachments:** [Traffic Count Worker Memo.pdf](#)

[Traffic Signal Maint Worker Class Desc.pdf](#)

**Legislative History**

3/23/09 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

DISCUSSION ITEM

- 11. [13378](#) New Personnel Rules - Entire Document  
*Attachments:* [Personnel Rules with updates.pdf](#)  
*Legislative History*

1/22/09	Human Resources Department	Refer to the PERSONNEL BOARD
3/4/09	PERSONNEL BOARD	Discuss and continue

ADJOURNMENT