



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved WATER UTILITY BOARD

Tuesday, November 24, 2009

4:30 PM

119 E. Olin Ave., Rooms A & B

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*For assistance, TEXTNET 866-704-2315 or call the Water Utility at 608-266-4651*

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

*Minutes of the October 27 and November 17 meetings:  
<http://legistar.cityofmadison.com/calendar/#current>*

### PUBLIC COMMENT

*Limited to three minutes each.  
Comments may also be submitted until 8:00 a.m. the day of the meeting using Ask Us, Tell Us at <https://www.cityofmadison.com/water/askUs.cfm> (select "Contact Water Utility Board" as the subject).*

### ADMINISTRATION REPORTS

1. [14827](#) Steering Committee Report  
**Attachments:** [Steering Team Report November 2009.pdf](#)

*A quarterly report from the Water Utility Steering Committee, an employee team dedicated to organizational improvement.*

2.     [14080](#)     General Manager's Report  
**Attachments:**   [General Manager Report November 2009.pdf](#)  
                          [Employee Recognitions November 2009.pdf](#)  
  
*Update on Water Utility progress in the strategic focus areas of Master Planning and Infrastructure, Community Group Involvement and Communications, Water Conservation and Sustainability, Water Quality and Public Health, and Culture Change and Internal Communications.*
  
3.     [14085](#)     Water Quality Monitoring Report  
**Attachments:**   [Water Quality Report November 2009.pdf](#)  
  
*Includes the monthly Monitoring Report and report of calls logged to the Water Quality Correspondence Database.*
  
4.     [14086](#)     Water Supply Report  
**Attachments:**   [Water Supply Report November 2009.pdf](#)  
  
*Includes a summary of the status of seasonal wells, Unit Well #7, UW #29 Sentinel Well, the Unit Well Pumpage by Month Report and the 30+/- Day Pumpage Report.*
  
5.     [14087](#)     Operations Report  
**Attachments:**   [Operations Report November 2009.pdf](#)  
  
*Numerical summary of Water Utility Operations by month including administration, pumpage, inspections, customer services, hydrants, valves, mains, services, and meters.*
  
6.     [14088](#)     Staffing Report  
**Attachments:**   [Staffing Report November 2009.pdf](#)  
  
*Monthly summary of Water Utility staff vacancies, permanent positions, and hourly/seasonal positions.*
  
7.     [14089](#)     Customer Service Report  
**Attachments:**   [Customer Service Report November 2009.pdf](#)  
  
*Update on customer service activities from the Customer Service Manager.*
  
8.     [14090](#)     Public Information Report  
**Attachments:**   [Public Information Report November 2009.pdf](#)  
  
*Update on conservation and outreach/media relations efforts from the Public Information Officer. Copies of the rate case fact sheet and draft press release will be available at the meeting.*

9. [14122](#) Engineering Report  
**Attachments:** [Engineering Report November 2009.pdf](#)
- Update from the Principal Engineer on Engineering Systems and Mapping, Water Main Design Projects, Water Main Construction Projects, Miscellaneous Projects, Unidirectional Flushing Operations and Sampling, East Side Zone 6 to Zone 3 Conversion, Zone 4 Water Supply Augmentation, Arbor Hills Fire Flow Supply, Zones 7 and 8 Supply Augmentation, East Side Water Supply Project, Emergency Response Plan Field Exercise, Graduate Research Project, and Training and Conferences.*

## FINANCIAL REPORTS

10. [14092](#) Financial Report: Toilet Rebate Program  
**Attachments:** [Toilet Rebate Program Financial Report November 2009.pdf](#)
11. [14123](#) Fund Balance Report  
**Attachments:** [Fund Balance Report November 2009.pdf](#)
12. [14846](#) Comparative Income Statement  
**Attachments:** [Comparative Income Statement 3rd Quarter 2009.pdf](#)
13. [15697](#) Other Financial Updates  
*A verbal update on the rate case.*

## UNFINISHED BUSINESS

14. [16364](#) Policy Regarding Unrestricted Operating Reserve  
*Staff recommends referral for two months.*

## NEW BUSINESS

15. [16438](#) Authorizing the Mayor and the City Clerk to enter into an Electric Service Agreement for the Purchase of Backup Generation Service with Madison Gas & Electric Company, for a period of ten years to commence not later than December 31, 2009, at the rate of \$2.00 per KW per day for each of 9 unit wells.

16. [14501](#) Introduction of Future Agenda Items

*The following future agenda items were previously suggested:*

- *Report on Well 8 Disinfection Pilot Study*
- *Board of Health Review of Fluoridation Policy*
- *Forecasting Future Rates to Support Capital Programs*
- *Collaboration with Dane County Water Utilities*
- *Discussion of Relationship with Municipalities that are Wholesale Customers*
- *Developing a Greenhouse Gas Emissions Strategy*
- *Education on Contaminant Transport*

## **ADJOURNMENT**