



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved WATER UTILITY BOARD

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Tuesday, October 27, 2009

4:30 PM

119 E. Olin Ave. Rooms A & B

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*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*For assistance, TEXTNET 866-704-2315 or call the Water Utility at 608-266-4651.*

### **CALL TO ORDER / ROLL CALL**

### **APPROVAL OF MINUTES**

*Minutes of the September 29 and October 12 meetings:  
<http://legistar.cityofmadison.com/calendar/#current>*

### **PUBLIC COMMENT**

*Limited to three minutes each.  
Comments may also be submitted using Ask Us, Tell Us at  
<https://www.cityofmadison.com/water/askUs.cfm>  
(select "Contact Water Utility Board" as the subject).*

### **ELECTION OF OFFICERS**

**ADMINISTRATION REPORTS**

1. [14080](#) General Manager's Report  
**Attachments:** [General Manager Report October 2009.pdf](#)  
  
*Report from the General Manager on Water Utility progress in the strategic focus areas of Master Planning and Infrastructure, Community Group Involvement and Communications, Water Conservation and Sustainability, Water Quality and Public Health, and Culture Change and Internal Communications.*
  
2. [14085](#) Water Quality Monitoring Report  
**Attachments:** [Water Quality Report October 2009.pdf](#)  
  
*Includes the Monthly Sampling Report, monthly report of calls logged to the Water Quality Correspondence Database, and Draft Minutes of the October 7 Water Quality Technical Advisory Committee Meeting.*
  
3. [14086](#) Water Supply Report  
**Attachments:** [Water Supply Report October 2009.pdf](#)  
  
*Includes a summary of the status of seasonal wells, Unit Well #15, Unit Well #7, UW #29 Sentinel Well, the Unit Well Pumpage by Month Report and the 30+/- Day Pumpage Report.*
  
4. [14087](#) Operations Report  
**Attachments:** [Operations Report October 2009.pdf](#)  
  
*Numerical summary of Water Utility Operations by month including administration, pumpage, inspections, customer services, hydrants, valves, mains, services, and meters.*
  
5. [14088](#) Staffing Report  
**Attachments:** [Staffing Report October 2009.pdf](#)  
  
*Monthly summary of Water Utility staff vacancies, permanent positions, and hourly/seasonal positions.*
  
6. [14089](#) Customer Service Report  
**Attachments:** [Customer Service Report October 2009.pdf](#)  
  
*Update on customer service activities from the Customer Service Manager.*
  
7. [14090](#) Public Information Report  
**Attachments:** [Public Information Report October 2009.pdf](#)  
  
*Update on conservation and outreach/media relations efforts from the Public Information Officer.*

8. [14122](#) Engineering Report  
**Attachments:** [Engineering Report October 2009.pdf](#)
- Update from the Principal Engineer on Engineering Systems and Mapping, Water Main Design Projects, Water Main Construction Projects, Miscellaneous Projects, Fire Flow Capacity, Unidirectional Flushing Operations and Sampling, East Side Zone 6 to Zone 3 Conversion, Zone 4 Water Supply Augmentation, Arbor Hills Fire Flow Supply, Zones 7 and 8 Supply Augmentation, East Side Water Supply Project, Emergency Response Plan Field Exercise, Graduate Research Project, and Training and Conferences.*

## FINANCIAL REPORTS

9. [14092](#) Financial Report: Toilet Rebate Program  
**Attachments:** [Toilet Rebate Program Financial Report October 2009.pdf](#)
10. [14123](#) Fund Balance Report  
**Attachments:** [Fund Balance Report October 2009.pdf](#)
11. [16370](#) Year-to-date Budget Expense Detail Report  
**Attachments:** [YTD Expense Detail Report October 2009.pdf](#)
12. [16371](#) Consultant Payments Report  
**Attachments:** [Consultant Payments Report October 2009.pdf](#)
13. [16372](#) Public Participation Process Financial Report  
*The report will be presented at the meeting.*
14. [15697](#) Other Financial Updates  
*A verbal update on the rate case, the status of the Capital and Operating Budgets, and the Special Board Meeting November 17 for the revenue bond sale.*

## NEW BUSINESS

15. [16034](#) Accepting a Public Water Main Easement from Sherman Terrace Association, Inc., across property located at 1 Sherman Terrace.  
**Attachments:** [9245 EXHIBIT A.pdf](#)  
[9245 Exhibits B-1 and B-2.pdf](#)
16. [16364](#) Policy Regarding Unrestricted Operating Reserve
17. [16362](#) Appointment of the Water Utility Board Representative for the Committee on the Environment
18. [16363](#) Discussion of Future Strategic Planning  
*Discussing format, expectations, and desired outcomes of future strategic planning.*

19. [16360](#) 2010 Meeting Schedule  
**Attachments:** [Proposed 2010 Water Board Meeting Dates.pdf](#)

20. [14501](#) Introduction of Future Agenda Items  
*The following future agenda items were previously suggested:*
- *Report on Well 8 Disinfection Pilot Study*
  - *Board of Health Review of Fluoridation Policy*
  - *Forecasting Future Rates to Support Capital Programs*
  - *Collaboration with Dane County Water Utilities*
  - *Discussion of Relationship with Municipalities that are Wholesale Customers*

## ADJOURNMENT