



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved

### BOARD OF PARK COMMISSIONERS

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Wednesday, September 10, 2008

6:30 PM

1625 Northport Dr. (Warner Park Community  
Recreation Center)

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*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*Please contact the Parks Division at 608-266-4711, TDD #866-704-2315.*

**I. CALL TO ORDER / ROLL CALL**

**II. APPROVAL OF MINUTES**

**A. Minutes of the Regular Meeting of July 9, 2008 – to be distributed at meeting**

*RECOMMEND APPROVAL*

**III. PUBLIC COMMENT**

*(3 minute speaking limit for items not on the agenda)*

**IV. REPORTS**

**A. Olbrich Botanical Society Minutes of June 17 and July 15, 2008**

*RECOMMEND ACCEPTANCE*

**B. Warner Park Community Recreation Center Advisory Committee Minutes of May 22, 2008**

*RECOMMEND ACCEPTANCE*

**1. Action Report of Warner Park Community Recreation Center Advisory Committee from its August 13, 2008 meeting.**

- a. *Approve the 2009 WPCRC fee changes as proposed, with two exceptions. Madison Resident Youth daily admission fees and Madison Resident Youth 20 visit punch pass fees will not be changed and will remain at the current level.*

*RECOMMEND APPROVAL*

**C. James Madison Park Property Planning Committee**

1. *Oral report from September 4, 2008 meeting - Wallner*  
*GENERAL DISCUSSION POSSIBLE RECOMMENDATION*

**D. President of the Park Commission**

**E. Superintendent of Parks**

**1. Written Report of Supervisor's Activities**

*RECOMMEND ACCEPTANCE*

**2. Informational Item**

- a. *Madison Parks Newsletter – to be distributed at meeting*

**V. COMMUNICATIONS**

**A. Communication ID#11799 dated August 26, 2008 from Ald. Cnare on behalf of a group of neighbors of the Door Creek Park re: referral of the topic of Door Creek Park ski trail construction and placement to the Board of Park(s) sic Commission Agenda, September 10, 2008, for further discussion.**

1. *Letter from James Weber to Mayor Cieslewicz dated July 9, 2008 regarding Door Creek Park proposed ski trail through park.*
2. *Comments prepared for Park Commission*
3. *Excerpt from Arboriculture by Harris, Clark & Matheny Ch. 11, Preserving Existing Trees*
4. *Report from Steven R. Bassett, INC.*

*GENERAL DISCUSSION POSSIBLE RECOMMENDATION*

**B. Request of Clara Neale and Renee Knight to host a Record Breaking Twist-o-rama for Obama: on September 27, 2008 in James Madison Park east of the Gates of Heaven.**

*Parks staff proposes the following items for consideration by the Park Commission:*

1. *Aldermanic and neighborhood notification (already done)*
2. *All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the Park Office at least one week prior to the event.*
3. *Sponsor will furnish a detailed site plan to the Parks Office, showing the placement of the game board and the locations and specifics of any stakes anchoring the structure, as well as locations of vendors and any pop-up tents. Sponsor will review all site plans with the East Parks Field Supervisor and agrees to comply with any and all site recommendations made by him.*

4. Sponsor has reviewed the City of Madison Programmed Event related policies and procedures, will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division that they will be upheld.
5. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from this event. Sponsor will be responsible for all clean up of the park.
6. Sponsor will provide a complete list of vendors and organizations with information tables for the event.
7. Because the Gates of Heaven has already been reserved for two wedding ceremonies on September 27, amplification for this event will be limited to announcements, and sound must be kept to a reasonable level. No music will be allowed. Speakers will face the lake.
8. Because of the large number of people expected to attend this event, and the fact that food vendors will be present, portable toilets and a dumpster will be required.
9. No tents other than pop-ups will be approved for this event. In connection with the game board stakes, sponsor will contact Digger's Hotline at least three work days before the event, and will give the Park Office the Hotline's ticket number.
10. No parking on the grass will be allowed.
11. No glass containers will be allowed in the park.
12. Sponsor is encouraged to notify the Madison Police Department to let them know the event will be taking place.

GENERAL DISCUSSION AND RECOMMENDATION provided Sponsor complies with all conditions.

**C. Request from John Fournelle of Madison Veterans for Peace Chapter 25 to place 4500 Memorial Gravestones in Forest Hill Cemetery adjacent to Speedway Road for a Veterans/Armistice Day-Week 2008 Observation from November 8 to November 15, 2008.**

Parks staff proposes the following items for consideration by the Park Commission

1. Veteran's for Peace (VFP) is responsible for mowing and trimming around all markers during the installation time period.
2. VFP is responsible for contacting Digger's Hotline 7-10 days prior to event, and providing the Parks Office with the ticket number, one week prior to installation.
3. VFP is responsible for contacting the Forest Hills Cemetery Supervisor, Kevin Sorensen at 266-4720 or ksorensen@cityofmadison.com and arrange for a pre-event walk through no less than one week prior to the event and agrees to comply with any and all site recommendations made by him.
4. All applications, permits, deposits, fees, are to be reconciled and on file in the Park Office at least one week prior to the event.
5. A Certificate of Insurance that names the City of Madison as an additional insured shall be provided no less than one week prior to your event.
6. All sidewalks shall be free of any obstructions or materials used by VFP.
7. VFP shall be responsible for any overnight security, vandalism, or theft of their property.
8. VFP is responsible for Aldermanic notification by contacting:  
Alder Brian Solomon at district10@cityofmadison.com, or 446-1362  
Alder Robbie Webber at district5@cityofmadison.com or 233-1390  
Alder Tim Gruber at district11@cityofmadison.com or 663-5264  
and all must be complete no less than two weeks prior to event.

9. VFP will not have exclusive use of this area. Burials and funeral processions will still be allowed to take place.
10. It should be noted that when West High School is in session, parking usually also takes place along this street, which may block the view of passing motorists from time to time.
11. No parking is allowed on the grass.
12. Immediately after the event, all gravestones, signage and other related materials will be taken down and removed from the premises.
13. Immediately after the event, all trash will be picked up. All items must be removed from the cemetery and disposed of properly.

*GENERAL DISCUSSION AND RECOMMENDATION provided Sponsor complies with all conditions.*

**D. Request from Dean Tydrich of Deano Dock & Lift to occasionally park his workboat at city boat launches.**

*GENERAL DISCUSSION AND RECOMMENDATION*

- E. [11795](#)** Authorizing the execution of a Dedication Agreement between the City of Madison and Homburg Farms, LLC for the dedication of land for the Glacial Drumlins State Bike Trail, and the execution of a sanitary sewer easement with the Village of Cottage Grove and a bike path easement with the Wisconsin Department of Natural Resources within the dedicated lands.

*RECOMMEND APPROVAL*

- F. [11811](#)** To amend the formula for calculation of the Mall Maintenance Special Charges for the State Street Mall/Capitol Concourse, to amend the State Street Mall/Capitol Concourse service area, and to approve the schedule of Mall Maintenance Special Charges to be imposed for 2007/2008. (4th & 8th ADs)

*1. Schedule of Special Charges – Mall Maintenance – State Street Mall/Capitol Concourse Budget Year 2007-2008*

*RECOMMEND APPROVAL*

**VI. NEW BUSINESS**

- A. Fees for 2009 for Shelters, Gates of Heaven, Athletic Events, Dog Parks, Winter Activities, Lake Access, Boat Mooring and Boat Storage, Warner Park Community Recreation Center.**

*RECOMMEND APPROVAL*

- B. Diseased and Dead Elms and Oaks on Private Property, 2008 Requiring Condemnation.**

*RECOMMEND THAT AT THE OCTOBER 8, 2008 MEETING OF THE BOARD OF PARK COMMISSIONERS, A PUBLIC HEARING BE HELD BEGINNING AT 6:45 P.M. TO DECLARE DISEASED AND DEAD ELMS AND OAKS A PUBLIC NUISANCE ACCORDING TO CITY OF MADISON GENERAL ORDINANCE 23.40 (4)(B).*

**C. Plans for the Capital City Trail – Acewood Interim Path through Acewood Conservancy.**

1. *Engineering Staff Presentation*  
*GENERAL DISCUSSION AND FINAL RECOMMENDATION*

**VII. ADJOURNMENT**