



# City of Madison

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Madison, WI 53703  
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## Meeting Minutes - Approved COMMON COUNCIL ORGANIZATIONAL COMMITTEE

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Tuesday, February 5, 2008

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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**Ald. Tim Bruer called the meeting to order at 4:34 p.m.**

**Present:** 6 -

Tim Bruer; Brenda K. Konkel; Robbie Webber; Judy Compton; Michael Schumacher and Joseph R. Clausius

**Excused:** 2 -

Michael E. Verveer and Satya V. Rhodes Conway

**Others Present: George Twigg (Assistant to the Mayor), Michael May (City Attorney), Dean Brassler (City Comptroller), Janet Piraino (Mayor's Chief of Staff) and Delora Newton**

### APPROVAL OF MINUTES

Approval of the Common Council Organizational Committee minutes from January 8, 2008.

**A motion was made by Ald. Judy Compton, seconded by Ald. Michael Schumacher, to approve the minutes. The motion passed by voice vote/other.**

### REFERRALS FROM COMMON COUNCIL

**Ald. Satya Rhodes-Conway arrived at 4:48 p.m.**

**Present:** 7 -

Tim Bruer; Brenda K. Konkel; Satya V. Rhodes Conway; Robbie Webber; Judy Compton; Michael Schumacher and Joseph R. Clausius

**Excused:** 1 -

Michael E. Verveer

07784

SUBSTITUTE - Requesting quarterly financial reports from the Comptroller and City agencies.

**Sponsors:** Brenda K. Konkel

**Attachments:** [07784 substitute language \(Ald. Konkel\)](#)  
[07784 Version 1](#)  
[General Fund Balance History 1990 - 2006](#)  
[Statement of Revenue & Expenditures](#)  
[2006 Account Status Transit Utility](#)  
[2006 Account Status Streets](#)  
[2006 Account Status Community Services](#)  
[Example: Annual resolution appropriating from Contingent Reserve/General Fund](#)  
[City Attorney May's email re: Finance Reports](#)

**Ald. Brenda Konkel presented substitute language for the resolution. She noted the following proposed changes to the resolution:**

- 1. Requested Common Council staff print off departmental quarterly reports**
- 2. That more comprehensive financial reports be available to the Council when new financial software is purchased and installed**
- 3. Comptroller "may" provide a written explanation on reason(s) why funds are over or under budgeted amendments**
- 4. Requested a presentation be held by August 1 (vs. July 1) on the city's fiscal health, including a presentation on the financial statements from the previous year and any major anticipated variances in the current year's budget.**

**Ald. Judy Compton made a motion to amend the language to change "Common Council staff shall prepare..." to "Common Council staff shall provide..." and that it be clarified that "quarterly reports" are "quarterly status account reports". Motion was considered friendly.**

**Ald. Brenda Konkel moved, seconded by Ald. Judy Compton, to adopt the substitute resolution (with Ald. Judy Compton's friendly amendment). Motion was approved.**

08238

SUBSTITUTE - Requesting a report with recommendations from a Common Council President's Workgroup regarding improvements to the budget process.

**Sponsors:** Brenda K. Konkel

**Attachments:** [08238 substitute language \(Ald. Konkel\)](#)  
[08238 version 1](#)

Ald. Brenda Konkel noted that the Board of Estimates substitute language added "and Board of Estimates" wherever CCOC appeared and deleted the entire "BE IT FURTHER RESOLVED" clause. Ald. Brenda Konkel presented substitute language for the resolution. She noted the following proposed changes to the resolution:

1. Creating a President's Work Group. She was not clear on what alders wanted to serve so created a group with a wider membership cross-section: 2 members of the CCOC, 2 members of the BOE, CC President (or designee) and 2 alternates.
2. Maintain the BE IT FURTHER RESOLVED language.
3. Report due back date to May 15, 2008 (vs. March 1, 2008).

Ald. Brenda Konkel moved, seconded by Ald. Judy Compton, to adopt the substitute resolution. Motion was approved.

08590

SUBSTITUTE - Amending Sections 3.12(2)and (6), creating a new Section 3.12(7), and renumbering current Sections 3.12(7) through (9) to Sections 3.12(8) through (10), respectively of the Madison General Ordinances to separate the Economic and Community Development Division into two Divisions, and creating Section 33.14 of the Madison General Ordinances to restore the language outlining the Senior Center Board, which was inadvertently omitted from the reorganization of Chapters 3 and 33.

**Sponsors:** David J. Cieslewicz and Tim Bruer

George Twigg stated that this ordinance was created to clean-up language that resulted from the adoption of the budget. City Attorney Michael May noted that the companion position ordinances were on the 2/5/08 Common Council agenda for introduction.

A motion was made by Ald. Judy Compton, seconded by Ald. Joe Clausius, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by the following vote:

**Excused:** 1 -

Michael E. Verveer

**Ayes:** 6 -

Tim Bruer; Satya V. Rhodes Conway; Robbie Webber; Judy Compton; Michael Schumacher and Joseph R. Clausius

**Abstentions:** 1 -

Brenda K. Konkel

08820

Creating new Section 12.1335(4)(d), renumbering current Section 12.1335(4)(d) to Section 12.1335(4)(e), amending Section 12.1339, amending Section 12.141(2), creating new Section 12.141(3), renumbering current Sections 12.141(3)-(9) to Sections 12.141(4)-(10), and amending Section 1.08(3)(a) of the Madison General Ordinances to further deter snow parking violations and more efficiently allow for cleaning of the streets.

Sponsors: David J. Cieslewicz

This item was re-referred to a future CCOC meeting.

**Ald. Robbie Webber noted that there are ongoing snow removal discussions and believed that this should be part of a larger comprehensive strategy. She also noted that Board of Estimates had re-referred this item.**

**George Twigg noted that this version needs to reflect that fines would not be raised relating to alternate parking (section 7).**

**Ald. Tim Bruer stated that there seemed to be a number of housekeeping issues with this ordinance and supported re-referral.**

**A motion was made by Ald. Brenda Konkel, seconded by Ald. Robbie Webber, to rerefer to a future meeting of the COMMON COUNCIL ORGANIZATIONAL COMMITTEE. The motion passed by voice vote/other.**

## DISCUSSION ITEMS

06417

Discussion Item: Tracking reports requested by the Common Council - Ald. Brenda Konkel

**A motion was made by Ald. Brenda Konkel, seconded by Ald. Judy Compton, to rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE meeting , due back on 3/4/2008. The motion passed by voice vote/other.**

08677

Discussion Item: Legistar 5 Upgrade - Maribeth Witzel-Behl, City Clerk and System Administrator

**A motion was made by Ald. Brenda Konkel, seconded by Ald. Judy Compton, to rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE meeting , due back on 3/4/2008. The motion passed by voice vote/other.**

## UPDATES

### 07820

Update: President's Work Group on Council Website Policies/Guidelines.

**Attachments:** [DRAFT Council Web Policies & Guidelines](#)  
[APM 3-13: Web Linking](#)  
[City Web Policies & Guidelines](#)  
[Web Work Group Minutes 2/26/08](#)  
[Web Work Group Minutes 2/5/08](#)  
[Web Work Group Minutes 11/7/07](#)

**Ald. Michael Schumacher** noted that this work group met earlier in the day (February 5, 2008) with Assistant City Attorney, Roger Allen, to discuss some of the issues related to the website and campaign-related information. Another meeting with Information Technology staff (Sarah Edgerton) was scheduled.

**A final report with recommendations for policies and guidelines will be ready in March 2008 for CCOC review.**

### 08325

Update: CCOC Subcommittee on Committee Creation and Committee Rules

**Ald. Satya Rhodes-Conway** noted that the subcommittee is continuing to meet and work through their 10-item work plan. The subcommittee is currently reviewing underlying ordinances; what they say and don't say and what the current practices are that the city may want to codify.

**Ald. Tim Bruer** asked if they had a sense of when they may wrap up.

**Ald. Brenda Konkel** noted that this group may meet through the summer and then hold a public hearing. **Lisa Veldran** stated that this group may need to be appointed by the Council if they are no longer members of the CCOC.

### 09001

Update: CCOC Subcommittee to Review City Hiring Practices and Policies

**Ald. Brenda Konkel** stated that the subcommittee met with city staff and MPSEA representatives 1/29/08 and created a matrix of issues. Three more meetings have been scheduled: 2/20/08, 2/28/08 and 3/12/08.

## ADJOURNMENT

**A motion was made by Ald. Brenda Konkel, seconded by Ald. Satya Rhodes-Conway, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 4:58 p.m.**